



KAA/OT/JKIA/MBD/0022/2020-2021

11th September 2020

To: All Tenderers

RE: PROVISION OF MEET AND ASSIST SERVICE AT JKIA.

TENDER NO: KAA/OT/JKIA/MBD/0022/2020-2021

ADDENDUM NO.2

The following are tender clarifications/addendum issued regarding the above tender in accordance to instructions to tenderers clause 2,5 of the bidding document for the referenced tender.

NO.	QUESTION	RESPONCE
1.	Under Section C: Financial Proposal- It has been indicated that the supplier is to provide an annual guarantee of concessions to KAA for the meet and assist service not less than Kshs. 2M. To better prepare our projections, we request the KAA to provide us with data on the number of passengers at the JKIA terminal who used the meet and assist services and the number of meet and assist staff passes (Temporary and Permanent) that have been provided in the past years.	<ul style="list-style-type: none"> • We do not have traffic data on Meet and Assist for JKIA. • Facilitation passes issued in 2019/2020 to both government and commercial users were 2,537. This number also includes conferences.
2.	Considering that this is a new service, coming in ' post-covid', in an uncertain business environment, we request for a review of the minimum concession guarantee to include this change.	The minimum Guarantee of Ksh. 2,000,000 per annum still remains as per the Tender document.

3.	<p>This is an appeal to the tender board for the consideration on the access to liquid assets of up to five million (ksh. 5,000,000)</p> <p>This is because the bank statements that will appear for the last three months for those who have been in the tourism industry may not reflect the amount you require.</p> <p>The Covid -19 restrictions have stopped many operations since then.</p>	<p>This requirement shall remain as it is in the tender Document i.e, Ksh. 5,000,000 as there are three options of meeting the requirement that bidders have been provided with, of which any of them can be selected. The options are stipulated in the Tender document under Mandatory requirements, section 7 which states that:</p> <p>“Access to Liquid Assets <i>Proof of access to liquid assets or capacity to have a minimum cash flow of Kshs. 5,000,000/-.</i> <i>Evidence by current bank letter of Credit specific to this tender, cash in hand demonstrated through a three calendar months bank statements issued over the last three months or bank overdraft facilities of the equivalent amount.”</i></p>
4.	<p>Please clarify where to find the schedule of prices as it does not form part of the tender document for the above mentioned tender?</p>	<p>On Page 42 of the Tender document please find: STATEMENT OF FINANCIAL COMPLIANCE</p>
5.	<p>Provide Tender Securing Declaration Form, its missing in the Tender document.</p>	<p>It is hereby attached.</p>

The closing/opening date remains to be **16th September, 2020** as per addendum No.1 at the same time and place as per the Tender Document.

Kindly ensure that the tender is valid for **120 days** and your Tender security/Bid bond is valid for **150 days** from the closing/opening date and time on **16th September, 2020 at 11:00a.m.**

This addendum forms part of the bidding document and is binding on all bidders. All other conditions remain the same.



Patrick K. Wanjuki
GM (PROCUREMENT & LOGISTICS)
FOR: MANAGING DIRECTOR/CEO

TENDER SECURING DECLARATION FORM

Date: [insert date (as day, month and year) of Bid Submission]

Tender No.....

To: Kenya Airports Authority

We, the undersigned, declare that:

1. We understand that, according to your conditions, bids must be supported by a Tender Securing Declaration.

2. We accept that we will automatically be suspended from being eligible for bidding in any contract with the Purchaser for the period of time of 12 months starting on the proposed commencement date of the contract, if we are in breach of our obligation(s) under the bid conditions, because we:

(a) have withdrawn our Bid during the period of bid validity specified by us in the Bidding Data Sheet; or

(b) having been notified of the acceptance of our Bid by the Purchaser during the period of bid validity, (i) fail or refuse to execute the Contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Tenderers.

3. We understand this Tender Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of (i) our receipt of a copy of your notification of the name of the successful Bidder; or (ii) twenty-eight days after the expiration of our Bid.

4. We understand that if we are a Joint Venture, the Tender Securing Declaration must be in the name of the Joint Venture that submits the bid. If the Joint Venture has not been legally constituted at the time of bidding, the Tender Securing Declaration shall be in the names of all future partners as named in the letter of intent.

Signed:[insert signature of person whose name and capacity are shown] In the capacity of [insert legal capacity of person signing the Bid Securing Declaration]

Name:[insert complete name of person signing the Tender Securing Declaration]

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____, _____ [insert date of signing]