**Vendor Address**

**RFQ Title / Reference:** ATTEND SITE VISIT ON THURSDAY, 11/4/2019 AT 10:00AM AT JKIA. QUOTE CLOSE ON MON, 15th APRIL, AT 11:00AM...

**THIS IS NOT AN ORDER**
- **RFx Number:** 1000008538
- **Date:** 08.04.2019 10:26:42
- **Vendor No.:** 
- **Buyer:** 
- **Phone:** 
- **Quote Due Date:** 15.04.2019 11:00:00
- **Delivery Date:** 29.04.2019
- **Smart Number:** KAA373619 27.03.2019 10:10:47

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**RE: INVITATION TO QUOTE**

Kenya Airports Authority invites you to submit a quotation as indicated below:

<table>
<thead>
<tr>
<th>Item</th>
<th>Material-Service/Description</th>
<th>Qty</th>
<th>UoM</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>HYDROGEOLOGICAL SURVEY WATER SUPPLY &amp; BOREHOLES</td>
<td>1</td>
<td>AU</td>
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</tbody>
</table>

**Sub Total**

**Add 16 % VAT**

**Grand Total**

Please prepare and submit your quotation or inform the undersigned if you will not be submitting a quotation.

**GM. PROCUREMENT & LOGISTICS / AIRPORT MANAGER**

I/we hereby quote the above prices for the articles enumerated in this form and certify that these can be supplied within the period stated above.

**SIGNATURE.............................. NAME..................................................**

**POSITION...................................... DATE...........................................**

Authorised for and on behalf of:

**Company........................................ Company Stamp...................................**

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**FOR OFFICIAL USE ONLY**

Opened By:

1..............................Designation.......................... Signature..........................

2..............................Designation.......................... Signature..........................

3..............................Designation.......................... Signature..........................

Please see conditions overleaf.
TERMS AND CONDITIONS:

1. The lowest or any quotation need not necessarily be accepted. KAA reserves the right to accept or reject any quotation wholly or in part and does not bind itself to accept any quotation.

2. Goods should be in accordance with samples, drawings or special descriptions specified or goods should be in otherwise the best of the irrespective kinds.

3. Goods may be subject to test and/or analysis. If not found in accordance with quality stipulated, supplier will be called upon to bear the cost of such test and/or analysis.

4. Prices: prices must be net after discounts, inclusive of duty and VAT and other incidental expenses such as cost of package, packing materials, packing, transport, etc. Vat registration is mandatory.

5. Delivery: will be within the period indicated in the quotation and will be made to the supplies and purchasing section or station specified in the order. The goods must be to the satisfaction of the inspection and acceptance committee otherwise they will be rejected and the suppliers be required to remove them at their own expenses.

6. In the event of no communication within a reasonable time from the date of closing, the supplier should assume not to have been successful.

7. Warranty: unless otherwise specified by vendor, warranty shall be one year from receipt of the product or service.

8. The quotation must be stamped and signed.

9. The quotation must be placed in the quotation box.

10. The supplier shall be ready to supply the above items immediately on receipt of a local purchase order (LPO).

11. The price validity period should be ninety (90) days. In case of additional orders, demand will be placed as and when required within the validity period.

12. In case of discrepancy between the unit price and the total, the unit price shall prevail.

13. The quotation should be enclosed in plain sealed envelope and the quotation reference number must be indicated on the envelope.

14. Failure to observe the above conditions shall lead to automatic disqualification of the supplier.

15. Payment terms-Payment will be made within thirty (30) days after the delivery/completion of goods, works and services.

MANAGING DIRECTOR
PROPOSED HYDROGEOLOGICAL SURVEY AT JKIA

1. LOCATION OF WORKS

The site of the works is at the Jomo Kenyatta International Airport.

Bidders shall be invited to the site in order to fully familiarize themselves with the scope so as to enable them quote correctly.

On visiting the site, the bidder(s) will be required to present the site certificate attached for signing by the employer’s representative and shall submit the same certificate with their bids.

2. SCOPE OF WORKS

The scope of the works shall include but shall not be limited to the following;

• The contractor shall provide all materials and equipment as appropriate for carrying out the intended works.
• The successful bidder shall carry out hydrogeological survey on six sites as shall be directed by the client.

3. SAFETY AND SECURITY

• All workmen shall be of good conduct and will have to be on full safety gear (including clean reflective jackets while at the work place which is on restricted areas).

• The contractor or his/her representatives shall be expected to be courteous and cooperative and willing to be subjected to security checks when need be.
• The contractor shall put in place appropriate safety signage in the working areas.
4. CONDITIONS ON THE WORKS

a) The work shall be done under full supervision of the Airport Engineer or his representative at every stage.

b) The bidder must allow for all expenses in his quotation, as no more payments shall be allowed. The bidder shall take into consideration all costs including storage charges, if any and government taxes and shall include in its quotation. The Authority shall not allow for any price changes during the contract period.

c) The works will be subject to periodic inspection by the airport inspection and acceptance committee.

d) All work shall commence within one week upon issue of LSO, and shall be completed within 8 weeks thereafter, in case there are sufficient reasons making it difficult for to meet delivery dates, an extension request can be done in writing to the Airport engineer for consideration.

e) The contractor is expected to carry out the works without causing any interference to airport operations

5. WORK SPECIFICATIONS

1. Carrying out a hydrogeological survey on sites identified by the airport manager
2. Tabulate and do analysis of at least six (6) potential sites
3. Allow for mobilization and incidental costs for the service
4. Provide documentation and report in soft (CD) and hard copy

BILL OF QUANTITIES

<table>
<thead>
<tr>
<th>NO</th>
<th>ITEM/WORK DESCRIPTION</th>
<th>UNIT</th>
<th>QTY</th>
<th>RATE KSHS</th>
<th>TOTAL KSHS</th>
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CERTIFICATE OF BIDDER’S VISIT TO SITE

This is to certify that……………………………………………………………………………………………………
(Name of bidder or his representative)

Of……………………………………………………………………………………………………………………………….
(Name of Firm bidding)

In the presence of………………………………………………………………………………………………………………
(Name of KAA representative conducting the visit)

Visited the site in connection with Bid for Hydrogeological survey at JKIA, Quotation No. KAA/JKIA/ …………………………………………

Having previously studied the Contract documents, I carefully examined the site.
1. I have made myself familiar with all the local conditions likely to influence the works, cost thereof.
2. I further certify that I am satisfied with the description of the work and the explanations given by the Client’s representative and that I understand perfectly the work to be done as specified and implied in the execution of the contract.

On behalf of Bidder

Signed…………………………………….
On behalf of Kenya Airports Authority

Signed

Date