



KAA/OT/MBD/0202/2023-2024

2nd April, 2024

All Bidders

**RE: FRAMEWORK AGREEMENT FOR;
PROVISION OF LOT 1: MARKETING AGENCY
LOT 2: COMMUNICATION SERVICES**

FOR KENYA AIRPORTS AUTHORITY.

TENDER NO. KAA/OT/MBD/0202/2023-2024

ADDENDUM NO. I

The following are tender clarifications/addendum issued regarding the above tender in accordance to instructions to tenderers clause 10.1 of the bidding document for the referenced tender.

No.	Inquiry	Response
1.	Kindly we need clarification under Lot I, if we need to submit both MSK and PRSK certificates, or if one is enough.	Relevant Membership of either PR/Communications/Marketing/Advertising Agencies in good standing or any internationally recognized bodies i.e. Marketing Society of Kenya or Public Relation Society of Kenya (MSK or PRSK) or its equivalent for International recognized bodies. Bidders to Note: LOT 1: MARKETING AGENCY (MSK) LOT 2: COMMUNICATION SERVICES (PRSK)
2.	Also we would like to request for the tender closing date to be extended because of the 3 days Easter holiday eating our delivery time frames	The Authority has granted extension of closing/opening date as below.
3.	Kindly confirm for us if we shall include costs in the Form of tender as we are required to submit it as a mandatory requirement for the Technical proposal, as well as attach the filled in rate card in the technical proposal and the financial proposal.	The rate card will apply regarding this tender. However, the bidder is required to provide the details information on the Form of tender stated as; Name of the Tenderer: Name of the person duly authorized to sign the Tender on behalf of the Tenderer: Title of the person signing the Tender:

	Signature of the person named above:

	Date signed.....day of month,
 year.

The closing/opening date is hereby extended to **11th April, 2024 at 11:00 a.m.**
from 4th April 2024 at 11.00 a.m.

Kindly ensure your tender is valid for a period of **126 days** from **11th April, 2024**
at 11.00 a. m.

This addendum forms part of the bidding document and is binding on all bidders.
All other conditions remain the same.



Vincent Korir
GM (PROCUREMENT AND LOGISTICS)
For: MANAGING DIRECTOR/CEO D.K