



KAA/OT/MBD/0160/2024-2025

23rd April, 2025

To: All Bidders

**RE: PROVISION OF AIR TICKETING, HOTEL BOOKING AND TRAVEL
SERVICES AT KISUMU INTERNATIONAL AIRPORT**

TENDER NO. KAA/OT/MBD/0160/2024-2025

ADDENDUM 1

The following are tender clarifications/addendum issued regarding the above tender in accordance to instructions to tenderers clause 10.3 of the bidding document.

No.	Clarification	Response
1.	<p>Having read through the tender document I noticed the amount indicated in words differs from the amount in figures.</p> <p>Tender Security amounting to Kenya shillings Five Hundred Thousand (Ksh. 50,000.00) in the prescribed format valid for 216 days from the tender opening date.</p> <p>The tender security shall be in any of the following forms:</p> <ul style="list-style-type: none">a) cash or banker's cheque, orb) a bank guarantee, orc) guarantee issued by a reputable insurance company approved by Public Procurement Regulatory Authority (PPRA). <p>Your immediate feedback will be highly appreciated</p>	<p>Bidders are hereby notified that the mandatory evaluation criteria on tender security amount shall read as follows</p> <p>Tender Security amounting to Kenya shillings Fifty Thousand (Ksh. 50,000.00) in the prescribed format valid for 216 days from the tender opening date.</p> <p>The tender security shall be in any of the following forms:</p> <ul style="list-style-type: none">a) cash or banker's cheque, orb) a bank guarantee, orc) guarantee issued by a reputable insurance company approved by Public Procurement Regulatory Authority (PPRA). <p>Bidders are required to note the following:</p> <p>(i) Those who have obtained a digital tender security must provide it online with their tender document in the KAA portal. The digital tender security must have a mechanism to verify such as use of quick response (QR) code or an online portal. They do not need to provide a hard copy of the tender security physically.</p> <p>(ii) Those who do not provide a digital tender security as per (i) above will be required to submit an original Tender Security physically to the office of the General Manager, Procurement and Logistics department, KAA Headquarters, 2nd Floor on or before the closing/opening date and time.</p>
2.	<p>The requirements of business permit be attached for 5 years is not practical, we request for attachment of current business permit</p>	<p>Bidders are hereby notified that the requirement for business permit has been reduced to 3 years (2022, 2023, 2024 or 2023, 2024 2025)</p>
3.	<p>The number of years in operation to be reduced from 5 years to 3 years</p>	<p>Firms shall be expected to demonstrate that they or their partners have experience in providing both local and international air ticketing, hotel booking and travel services for at least 3 consecutive years 2022, 2023, 2024</p>

	Bidding firms to provide the following as evidence: Licenses (county Single Business Permits for the five years). Current IATA or KATA Certificate.
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The closing/opening date is hereby extended to **29th April 2025** from **24th April, 2025 11:00 a.m.**

Kindly ensure your tender is valid for a period of **186 days** and your tender security is valid for a period of **216 days** from **New closing/opening date of 29th April, 2025 at 11.00. a. m.**

This addendum forms part of the bidding document and is binding on all bidders. All other conditions remain the same.



Vincent Korir

GM (PROCUREMENT AND LOGISTICS)

For: MANAGING DIRECTOR/CEO

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