



KAA/OT/LEGAL/0156/2024-2025

7<sup>th</sup> May 2025

To: All Bidders

RE: PREQUALIFICATION OF LAW FIRMS FOR PROVISION OF EXTERNAL LEGAL SERVICES TO KAA.

TENDER NO. KAA/OT/LEGAL/0156/2024-2025

ADDENDUM NO. 4

The following are tender clarifications/addendum issued regarding the above tender in accordance to instructions to tenderers Clause 9.1 of the bidding document for the referenced tender:

Clarification	Response
<p><b>Notes to Table TR 2:</b></p> <p>i. AGPO firms that do not meet criteria 1 and 2 above shall give nine (9) clients with annual turnover below 100 Million.</p> <p>ii. Attach evidence of annual turnover and representation such as instruction letters or discharge letter in the legal matters in the last Three (3) Years.</p> <p>What documents are expected in respect to the evidence and can it be combined with technical requirements 2, 3, and 6?</p> <p>We need extension of time.</p>	<p>The Authority hereby clarify that the evidence of annual turnover shall be a letter from a client represented in the last three (3) years confirming the annual turnover in line with the preferred category selected by the Bidder.</p> <p>Evidence for the Technical requirements within each subsection should not be combined as each section has its own evidence specific to the preferred category selected by the Bidder.</p> <p>The Authority has granted the extension of closing the tender as shown below.</p>
<p><b>AGPO Firms:</b></p> <p>Wait for confirmation from KAA regarding exceptions for financial statement requirements for newly formed firms</p>	<p>Bidders are referred to addendum No. 2 under item No. 1 that is downloadable from KAA website.</p> <p>For the avoidance, of doubt it was advised that bidders can submit Audited Accounts for 2021, 2022 and 2023.</p> <p>Newly formed AGPO firm can submit bank statement for the current last three (3) months.</p>
<p>Further to the Pre- Bid meeting held yesterday, please confirm whether there will be an extension for submission of the</p>	<p>The Authority has granted the extension of closing the tender as shown below.</p>

Tender for Pre-qualification or Provision of Legal Services.	
Attachment of tender documents in the system.	The Authority hereby clarify that the firm that attached their document under either Notes and Attachment or Technical RFX Responses (Cfolder) will form part of the evaluation or consideration in this process.

The closing/opening date is hereby extended to 15<sup>th</sup> May, 2025 at 11.00 a.m. from 8<sup>th</sup> May, 2025 at 11:00 am.

Kindly ensure your tender is valid for a period of 186 days from the closing/opening date of 15<sup>th</sup> May, 2025 at 11.00. a. m.

This addendum forms part of the bidding document and is binding on all bidders. All other conditions remain the same.



Vincent Korir  
GM (PROCUREMENT AND LOGISTICS)  
For: MANAGING DIRECTOR/CEO D.K